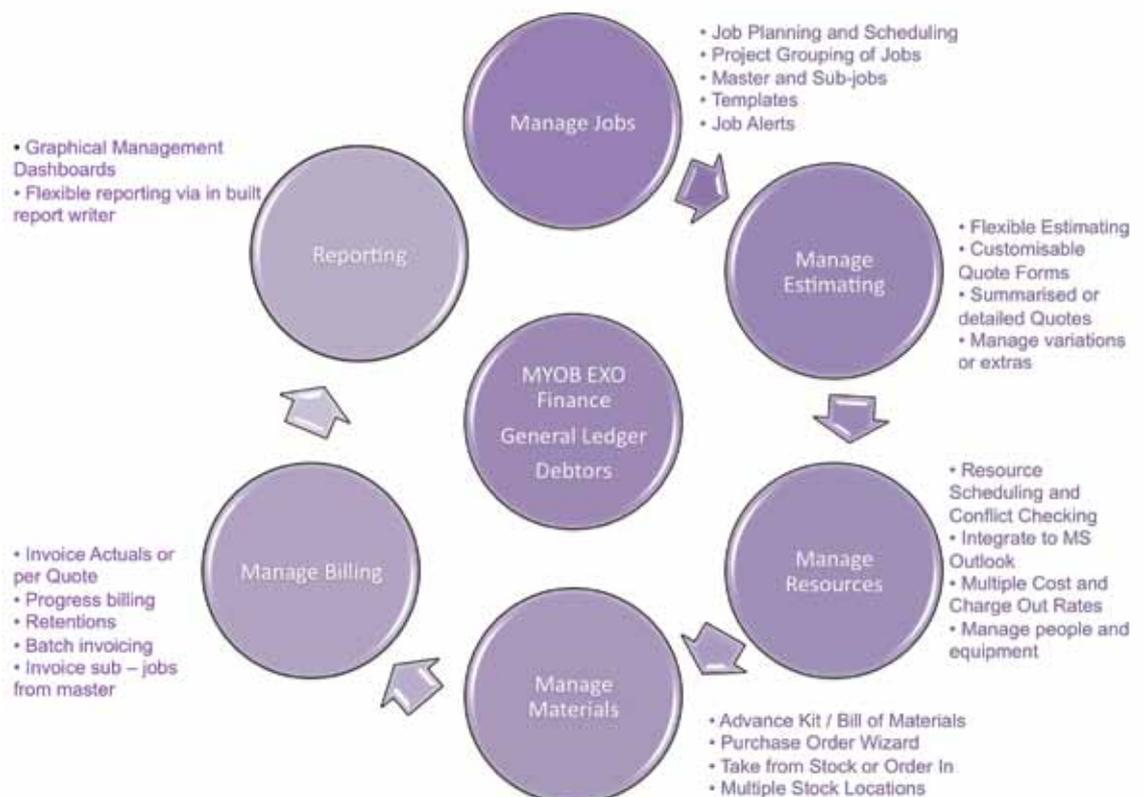


# MYOB EXO Job Costing Module

MYOB EXO Job Costing gives you a fully featured module for complete job and project cost management. It is designed to accommodate the whole life cycle of a job from quote and budget, all the way through to profitability analysis and variance reporting.

EXO Job Costing integrates fully with MYOB EXO Finance and has a number of key features and benefits that put you in control of your larger, more complex business.



# EXO BUSINESS FACTSHEET

EXO Job Costing is ideal for a wide range of businesses including those in service industries such as:

- Advertising and media
- Civil engineering firms
- Engineering
- General construction
- And more.

## Large or small jobbing-based businesses

Every business has differing requirements for cost control and analysis. EXO Job Costing is highly configurable to suit both small jobbing operations and large complex multi job businesses, even allowing for differing departments within the same business operating with different modes, e.g. Service Dept, Production Dept and Installation Dept all through one invoicing interface.



## Managing profitability in real time

With EXO Job Costing, your project information is always up to date to the last cost or billing transaction. This makes it easier to clearly see the budget, the current profitability and the expected profitability of a job – at any time.

And with greater information about the current status of a job, you are far better placed to make decisions as the job progresses. MYOB EXO Business clients who use the EXO Job Costing module report tighter cost control, less disputes regarding mid-job amendments and increased profitability overall. One client described the difference as like 'driving a car looking through the windscreen rather than the rear view mirror'.

## Graphical dashboards and management reports

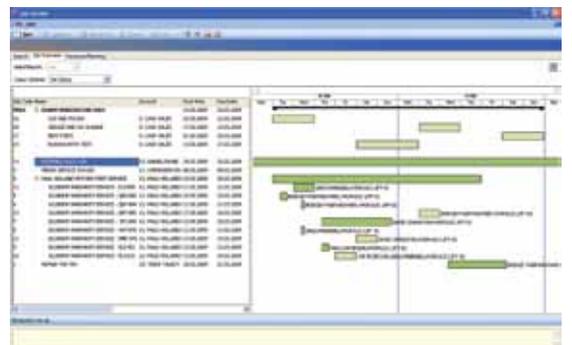
EXO Job Costing has a highly configurable suite of graphical dashboards and reports ideal for small jobbing operations and large complex multi job businesses.

It allows you to accurately plan resources, track equipment hours, labour hours, materials purchase, subcontractor costs, other costs and inventory used on projects. You can view the real time status of your jobs and quickly see jobs that are overdue or over budget allowing for complete cost control.



## Job/project planning

Plan resources, job duration and delivery time through this powerful graphical and hierarchical tool. You will be able to identify any conflicts that exist with your resources.



## Job templates

Previous jobs can easily be recalled used as templates with up to date pricing allowing your staff to quote more efficiently.

### Master and multiple sub-jobs

Manage larger projects more efficiently by creating sub-jobs. This allows more effective management of component deliverables while maintaining the ability to consolidate and report on the larger project against defined budgets.

### Job to order & job to stock option

Whether your business uses jobs to generate goods for stock or you make directly to order, EXO Job Costing will allow you to track all time and materials associated with a particular job and process it accordingly.

### Customisable grid layout screens

Every company is different. That's why EXO Job Costing gives you flexibility when it comes to presenting information to your team. Show or hide columns as relevant, even change the order of appearance to assist data processing. Each user is able to save personal settings, which are re-loaded at login.

### Estimates vs. actual

Detailed quotations can be generated and stored for comparison with actual job costs to highlight variations using EXO Job Costing's graphical analysis display.

### Fast timesheet entry

Timesheets can be entered directly against the job; or through the direct timesheet entry screen. Designed to eliminate many of the problems surrounding time capture, EXO Job Costing makes it easy for your team to keep project information up to date.

### Estimates vs. actual

Detailed quotations can be generated and stored for comparison with actual job costs to highlight variations using EXO Job Costing's graphical analysis display.

### Payroll integration

Remove double entry by sending the timesheet information directly to EXO Payroll to pay your employees.

### Job analysis

EXO Job Costing provides you the ability to analyse various areas of each job including Job Status, Job Types, Job Categories, Cost Groups, Cost Types, Job Resources and Quote Terms. Snapshots of your job allow you to easily see how you are tracking to quote/budget.



### Task scheduler

The task scheduler makes it easy for individuals to see which jobs they have been assigned to and to drill down into the job details. Integration with Microsoft Outlook allows you to keep your Microsoft Outlook calendar up to date with your assigned jobs.



### Advanced kitting

EXO Job Costing's quoting and cost entry screens support extensive kit features; including price by total with pro-rata profit on componentry for realistic profitability reporting. Generate reports by kit header, component lines, or alternative components (swap in/out).

### Integrated job costing

EXO Job Costing is a fully integrated module that allows you to track both time and material charges over the course of contract jobs or projects. Users can launch debtors, purchasing and inventory screens directly from EXO Job Costing and store related transactions.

### Contact and document management

EXO Job Costing makes use of EXO Finance powerful contact and document management features. You can store contracts, images and plans against specific projects creating a single repository for important information allowing access for all involved.

### Reporting

Using the Report Writer you have full control over reporting from EXO Job Costing. It also covers the design and layout of all job related forms such as quotations job sheets and invoice forms.

### Extra fields

Extra fields are also available within EXO Job Costing that allows you to tailor data capture to your specific Industry requirements without resorting to any programming modifications.

### Invoicing from a job

Invoice jobs in batches or individually for efficient job billing.

### Progress billing and retentions

EXO Job Costing provides support for 'progress billing'; this enables the grouping of quote and/or actual lines within a job to be invoiced on a partial or 'contract' basis. 'Retentions' where a portion of the invoice value is withheld based on completion of the job is also catered for.

### Additional customisable modules to enhance your business

If you are interested in a more customisable business management solution for your larger, more complex business and have some very specific industry requirements, we can help.

MYOB EXO Business contains a series of additional modules that can be purchased and customised to your requirements with the assistance of an MYOB Enterprise Solutions Partner at a very competitive rate.

Additional Modules to enhance your business system include:

- MYOB EXO Job Costing
- MYOB EXO Point of Sale
- MYOB EXO Intercompany
- MYOB EXO Fixed Assets
- MYOB EXO Payroll & Employer Services
- MYOB EXO ClientConnect (CRM)

### More information

To find out more or to organise a demonstration of MYOB EXO Job Costing Module, please contact MYOB Enterprise Solutions on the details below for details of your local MYOB Enterprise Solutions Partner.



#### AUSTRALIA

Call 1300 555 110  
Email [exo@myob.com.au](mailto:exo@myob.com.au)  
Web [www.myob.com.au/enterprise](http://www.myob.com.au/enterprise)

#### NEW ZEALAND

Call 0800 696 239  
Email [exo@myob.co.nz](mailto:exo@myob.co.nz)  
Web [www.myob.co.nz/enterprise](http://www.myob.co.nz/enterprise)